"Questionnaire for management personnel"

School ID number			Questionnaire type code	0	1	Respondent's ID Number			

I. Registration

1.1. School ID:			1.2 Name of school:
1.3 Respondents name:			

1.4 Survey date:	Month			Date			1.5 Start time:	Hour			Minute		
							1.6 Finish time:	Hour			Minute		

FIELD INTERVIEWER							
1.7 Name of field interviewer					**1.8 Code**		
1.9 Date of field interviewers verification and confirmation				**Month**			**Day**
Signature of field interviewer							
DATA ENTRY OPERATOR							
1.10. 1st Entry Operator name					**1.11. Code**		
1.12. 2nd Entry Operator name					**1.13. Code**		

Hello, my name is _____ from the MMCG Company, a survey firm. I am working on a project that is being implemented by MCA-Mongolia. We are trying to learn about TVET Project in your school and Mongolian VET sector. You have been invited to be a participant in this study. Your participation will improve the work being carried out by the project and will be highly appreciated.
If you agree to participate in this study, we will ask you questions about issues related to some background characteristics as well as questions about your experiences at the school. The questions should take about 80 minutes to answer. Our interview will be recorded in order to check my job.
Would you be willing to participate in this survey? (Surveyor must mark a "yes" or "no" even if the consent is done verbally)

1	Yes	
2	No	*End Interview*

Before we start, I will quickly describe your involvement in this study. Participation in this study is completely voluntary. You may refuse to answer any of the questions and you may stop me at any time to ask questions or to end the interview completely. Also, your participation in this study will be confidential. Your name and any other identifying information will be accessible only to the employees of the company conducting the survey and researchers working with the data. For example, your name or any information that could be used to identify you will never appear in any reports or publications.
Do you understand these conditions and are you still willing to participate? (Surveyor must mark a "yes" or "no" even if the consent is done verbally)

1	Yes	
2	No	*End Interview*

_____
Name of Respondent

_____ _____
Signature of Respondent (if present) Date

_____ _____
Signature of Investigator Date

You may contact the research organization at the phone number below with any problems or questions you may have. We will be leaving a copy of this consent form with you.
For concerns after the interview, please contact Innovations for Poverty Action at **9500-6365**.

School ID number			Questionnaire type code	0	1	Respondent's ID Number			

If Respondent's ID Number is already in MMCG's database, skip Quesstions 2.3 – 2.6.

II. Respondent background information

2.1.	Name	
2.2.	Surname	
2.3.	Date of birth	*Year* ☐☐☐☐ *Month* ☐☐ *Day* ☐☐
2.4.	Age	☐☐
2.5.	Gender	1. Male 2. Female

2.6. Please provide the following information about your education level and other related information?

	Level of education	Degree earned		Years of Study	Subject area studied
		Yes	No	***/ Years/***	***/ Write it down/***
1	Secondary school	1	2		
2	Vocational Specialized Education	1	2		
3	Technical and Vocational	1	2		
4	Bachelor's Degree	1	2		
5	Master's Degree	1	2		
6	Doctor's Degree	1	2		

2.7. Do you have a teacher's professional title?

1. Yes
2. No→*Shift to question no 2.9*

2.8. If yes, what type of teacher's professional title?

	Title	Yes	No	If Yes, Date obtained (Year)
1	Methodologist teacher	1	2	*Year* ☐☐☐☐
2	Leading teacher	1	2	*Year* ☐☐☐☐
3	Advisor teachers	1	2	*Year* ☐☐☐☐

2.9. What is your current position at the school? (multiple answers)

1. Director
2. Deputy Director
3. Head of Training Department
4. Head of public partnership and cooperation and public relation service
5. Training Manager
6. Training department staff
7. Department dean of the general education
8. Department dean of the vocational education
9. Department dean of the technical education
10. School Social Worker
11. Accountant
12. Human Resource Specialist
13. Librarians
14. Quality Manager
15. Marketing Manager
16. Others*(Please specify)*_____ _____

2.10 How many years have you served in this position at this school?

☐☐☐☐

Write down teaching year /if respondent involved this survey 2-nd time go to question 2.12. If respondent not involved in this survey before move to question 2.11/

2.11 Please provide information on previous 10 year's employment history? (Excluding current position mentioned questions 2.9 and 2.10. if you

№	Holding Position	Organization	Duration *(years)*
1			
2			
3			
4			
5			

	held several position at the same organization, please list them all by position and **list from most current position to last)**	6 7 8
2.12	How many hours per week are included in your labor agreement?	[ ][ ] *(hours per week)* *Estimate 60 minutes =1 hour*
2.13	Do you ever work overtime?	1. Yes 2. No→*Shift to question no 2.16.*
2.14	If yes, how many hours, on average, do you work overtime each week?	[ ][ ] *(hours per week)* *Estimate 60 minutes =1 hour.*
2.15	Are you compensated for overtime hours?	1. Yes 2. No
2.16	What is the net salary you receive as compensation for working at this school? /write down the amount of net salary after tax/	1. Below 300,000 tugrig 2. Between 300,001 –400,000tugrig 3. Between 400,001 –500,000 tugrig 4. Between 500,001 –600,000 tugrig 5. Between 600,001 –700,000 tugrig 6. Between 700,001 –800,000 tugrig 7. Between 800,001 – 900,000 tugrig 8. Between 900,001 – 1,000,000 tugrig 9. Between 1,000,001 – 1,200,000 tugrig 10. Above 1,200,001 tugrig .a Don't know .b Refused to answer
2.17	Do you have an additional source of income alternative to your job at the school? *(excluding social welfare benefit)*	1. Yes 2. No .a Don't know .b Refused to answer
2.18	What is your total household income? *(includes salaries, pension, benefits and other sources of income)*	1. Below 300,000 tugrig 2. Between 300,001 –400,000tugrig 3. Between 400,001 –500,000 tugrig 4. Between 500,001 –600,000 tugrig 5. Between 600,001 –700,000 tugrig 6. Between 700,001 –800,000 tugrig 7. Between 800,001 – 900,000 tugrig 8. Between 900,001 – 1,000,000 tugrig 9. Between 1,000,001 – 1,200,000 tugrig 10. Above 1,200,001 tugrig .a Don't know .b Refused to answer
2.19	Is your household income sufficient to cover your household monthly expenses?	1. Yes→*Shift to question no 2.21* 2. No .a Don't know→*Shift to question no 2.21* .b Refused to answer→*Shift to question no 2.21*
2.20	What percentage of your monthly household expense does your monthly household income cover?	1. 81% - 99 % 2. 61% - 80 % 3. 41% - 60% 4. 21%-40% 5. Up to 20% .a Don't know .b Refused to answer

2.21	Please indicate the type of housing in which you reside? *(choose one)*	1. Ger 2. Private House 3. Apartment 4. Teacher dormitory 5. Student Dormitory 6. Non-Living Quarters 7. Other *(please specify)*: _____		
2.22	Do you have a landline? */record only landline/*	1.	Yes→*(record number)*	
		2.	No	
2.23	Do you have a cell phone? *(If yes, record two cell phone numbers which access mainly)*	1.	Yes→*(record numbers)*	Cell phone number #1
		2.		Cell phone number #2
		3.	No cell phone	
2.24	E-mail address(es)	1.	E-mail address #1	
		2.	E-mail address #2	
		3.	No E-mail address	

III. School programs and students

3.1.	In your opinion how the number of the students at your school has changed in the last 3 years, compared to the previous 3 years?	1. Increased, greatly 2. Increased 3. Not changed→*Shift to question no 3.4* 4. Decreased→*Shift to question no 3.3* 5. Decreased, greatly →*Shift to question no 3.3* .a Don't know→*Shift to question no 3.4*
3.2.	Why do you think that the number of students increased in the last 3 years? /ask by each line/	

		Yes	No
1	The demand of the professional staff has increased	1	2
2	The demand of the professions of our school has increased	1	2
3	Capacity and efficiency of school has increased.	1	2
4	The government support to Vocational education has increased	1	2
5	The support from the international donor organizations to Vocational education has increased	1	2
6	The private business support to Vocational education has increased	1	2
7	Other *(please specify)*: _____	1	2

3.3.	Why do you think that the number of students decreased in the last 3 years? *(open question)*	(Write)…… ……
3.4.	Is student attrition a problem at your school?	1. Not a problem at all 2. A slight problem 3. Moderate problem 4. A serious problem
3.5.	What kind of activities does your school implement in order to try and increase the number of accepters to your school? *(multiple answer is possible)*	1. To organize informative and propaganda works on the school and the professions 2. To open new classes of the most demanded professions 3. To increase the number of enrollment to the classes with the most demanded profession 4. Do not organize works in this field 5. Other *(please specify)*: _____

3.6.	Does your school have any policies in place that attempt to reduce student drop outs?	1. Yes 2. No .a Don't know .b Refused to answer
3.7.	Does your school have any policies in place that attempt to reduce student absenteeism?	1. Yes 2. No .a Don't know .b Refused to answer

3.8. Does your school organize any of the following activities to improve students' interest, attitude and success?

No	Type of study	Yes	No	Don't know
1	School-wide competitions	1	2	.a
2	Short-term trainings in cooperation with other schools	1	2	.a
3	Student apprenticeships with teachers	1	2	.a
4	Guest speakers and interviews	1	2	.a
5	Study tours at local businesses and factories	1	2	.a
6	School award best students and thus encourage students	1	2	.a
7	Other *(specify)*_____	1	2	.a

3.9. To the best of your knowledge how often do the following types of problems occur at your school?
/ask by each line and put relevant code/

	Types of problems	problems occurred or not			If problems occurred, how many times?
		1 Yes	2 No	a Don't know	
1	Physical conflicts among students	1	2	.a	
2	Robbery or theft	1	2	.a	
3	Psychological pressure	1	2	.a	
4	Student use of alcohol	1	2	.a	
5	Student bullying	1	2	.a	
6	Students acting disrespectful toward teachers	1	2	.a	
7	Physical abuse of students by teachers	1	2	.a	
8	Verbal abuse of teachers	1	2	.a	

3.10. To the best of your knowledge how big of a problem are the following at your school?
/ask by each line and put relevant code/
1. Not a problem
2. Minor problem
3. Moderate problem
4.Serious problem
.a Don't know
.b Refused to answer

	Types of problems	#
1	Students tardiness	
2	Student absenteeism	
3	Student laziness	
4	Student dropping out	
5	Student apathy	
6	Lack of parental involvement	
7	Student come to school unprepared	
8	Student poor health	
9	Insufficient number of teachers	

IV. School staffing

4.1.	To the best of your knowledge are there teachers who voluntarily ended their jobs during the	1. Yes 2. No→*Shift to question no 4.7*

	academic year of 2012-2013?	
4.2.	What were the main reasons teacher(s) voluntarily ended their services in academic year of 2012-2013?	

	Reasons for Leaving	Yes	No
1	Salary was considered too low	1	2
2	Workload was considered too high	1	2
3	Social benefits were considered insufficient	1	2
4	Decided to take up employment elsewhere	1	2
5	Trade that was taught was closed down	1	2
6	Left post to pursue further education	1	2
7	Left post because of family and/or personal reasons	1	2
8	Retirement	1	2
9	Other*(specify)*_____ _____	1	2

4.3.	To the best of your knowledge were there vocational theory teachers who voluntarily ended their jobs during the academic year of 2012-2013?	1. Yes 2. No→*Shift to question no. 4.5* .a Don't know→*Shift to question no. 4.5* .b Refused to answer→*Shift to question no.4. 5*
4.4.	How difficult was it to fill vacant vocational theory teaching positions in the academic year 2012-2013?	1. Not difficult 2. Somewhat difficult 3. Neither difficult or easy 4. Very difficult 5. Not all vacancies were filled 6. No need to fill up the vacancies .a Don't know
4.5.	To the best of your knowledge were there practical teachers who voluntarily ended their jobs during the academic year of 2012-2013? (this includes combined both vocational theory and practice teacher)	1. Yes 2. No →*Shift to question no 4.7* .a Don't know →*Shift to question no. 4.7* .b Refused to answer→*Shift to question no. 4.7*
4.6.	How difficult was it to fill in the missing vocational practice teachers' vacancy positions, academic year 2012-2013?	1. Not difficult 2. Somewhat difficult 3. Neither difficult or easy 4. Very difficult 5. Not all vacancies were filled 6. No need to fill up the vacancies .a Don't know
4.7.	Did your school open new trades and take enrollment in the academic year of 2012-2013?	1. Yes 2. No →*Shift to question no. 4.11*
4.8.	Had your school prepared a teacher for the newly opened trade?	1. Yes →*Shift to question no. 4.11* 2. No
4.9.	Was it difficult to find a vocational theory teacher to teach the newly opened trade lesson?	1. Not difficult 2. Somewhat difficult 3. Neither difficult or easy 4. Very difficult 5. Still needed new academic teacher 6. No more academic teacher needed .a Don't know

4.10.	Was it difficult to find a vocational practice teacher to teach the newly opened trade lesson?	1. Not difficult 2. Somewhat difficult 3. Neither difficult or easy 4. Very difficult 5. Still needed new practical teacher 6. No more practical teacher needed .a Don't know
4.11.	In general, do you feel that the teachers in your school possess sufficient knowledge and training in their respective areas to teach courses well?	1. Full enough 2. Enough 3. Average 4. Not enough 5. Not enough, completely .a Don't know

V. School facilities

5.1. 1.Does your school have following facility?
2.If yes, how would you assess the quality of this school facility?
1. Excellent
2. Good
3. Average
4. Bad
5. Worst
3. How do you evaluate them?
1. Enough
2. Average
3. Not enough

/ask by each line/

#	Facilities	Does your school have following facilities?		Quality	Evaluate
		Yes	No		
1	Class Cabinet	1	2		
2	Practice Cabinet	1	2		
3	Laboratory	1	2		
4	Gymnasium	1	2		
5	Dormitory	1	2		
6	Library	1	2		
7	Other*(specify)* _____				

VI. School management

6.1.	Has your school adopted a strategy plan?	1. Yes 2. No→*Shift to question no 6.4* .a Don't know→*Shift to question no. 6.4* .b Refused to answer→*Shift to question no. 6.4*
6.2.	In what year was this strategy plan developed?	Year ☐☐☐☐ (*Record year)* .a Don't know .b Refused to answer If Year < 2013 and respondent's ID number is already in MMCG's database, skip to 6.8.
6.3.	Whose responsibility is it to oversee the implementation of this strategy plan? *1. (Single answer in each row)*	

		Yes	No	Don't know
1	Director	1	2	.a
2	Vice-Director	1	2	.a
3	Head of Training department	1	2	.a
4	Monitoring manager	1	2	.a
5	Training Managers	1	2	.a
6	Department Deans	1	2	.a
7	Human Resource Specialists	1	2	.a
8	Social Workers	1	2	.a
9	Teachers	1	2	.a
10	Governing board	1	2	.a

11	Public partnership and relations services staffs	1	2	.a	
12	Other*(specify)* /	1	2	.a	

6.4. 1.Is your school implementing following plans?

2. Which year your school implemented this plannings? /If respondent said don't know write down a/refused=b/

3. Who is responsible for monitoring the implementation of this plan?

1. Director
2. Vice-director
3. Head of department
4. Monitoring manager
5. Training Managers
6. Department Deans
7. Human Resource Specialists
8. Social Workers
9. Engineer/specialist on labor safety
10. Public partnership and relations service staffs
11. Teachers
12. Other

a Don't know

b. Refused to answer

		Yes	No	Which year your school implemented this plannings?	Who is responsible for monitoring those plans
1	Has your school adopted a human resource capacity building plan?	1	2		
2	Does the human resource capacity building plan include capacity building activities to improve teachers' knowledge and skills?	1	2		
3	Does your school have a system in place to assess teacher performance?	1	2		
4	Has your school adopted a Labor and Environmental Safety Plan?	1	2		
5	Does your school have a system in place for equipment maintenance and repair?	1	2		
6	Has your school adopted Public and Private Sector Partnership Support Policy?	1	2		

6.5. Which of the following activities are organized at your school to support new teachers?

(ask by each line)

#	Support type	Yes	No	Don't know
1	Special program for new/young teachers	1	2	.a
2	Reducing teaching hours/increasing preparation hours	1	2	.a
3	Developing lesson plan with teachers of common subject	1	2	.a
4	Enrolling new/young teachers into trainings and seminars	1	2	.a
5	Helping through providing assistant teacher etc.	1	2	.a
6	Setting to work as apprentice for experienced teachers	1	2	.a
7	Taking constant tips and advices from older teachers	1	2	.a

6.6. Which of the following activities are organized at your school to support all teachers?
(ask by each line)

#	Support type	Yes	No	Don't know
1	Reducing teaching hours/Increasing preparation hours	1	2	.a
2	Developing lesson plan with teachers of common subject	1	2	.a

		3	Enrolling teachers into trainings and seminars	1	2	.a
		4	Developing information resource for teachers	1	2	.a
		5	Providing teachers with equipment (computer, internet and etc)	1	2	.a

6.7.	Does your school have a system in place to provide graduating students with assistance in finding employment upon graduation?	1. Yes 2. No .a Don't know .b Refused to answer
6.8.	Is there a position at your school that oversees social partnership exclusively?	1. Yes 2. No→*Shift to next Section* .a Don't know→*Shift to next Section* .b Refused to answer→*Shift to next Section*
6.9.	Whose responsibility is it to oversee the implementation of social partnership activities? *(ask by each line)*	

		Yes	No	Don't know	Refused to answer
1	Director	1	2	.a	.b
2	Vice-Director	1	2	.a	.b
3	Head of Training department	1	2	.a	.b
4	Head of public partnership and cooperation and public relation service	1	2	.a	.b
5	Monitoring manager	1	2	.a	.b
6	Training Managers	1	2	.a	.b
7	Human Resource Specialists	1	2	.a	.b
8	Social Workers	1	2	.a	.b
9	Teachers	1	2	.a	.b
10	Other*(specify)* /	1	2	.a	.b

VII. Administrator Professional Development

7.1. **1**.Have you attended any professional development trainings or events in the following areas?

2.If yes, what type?
1. Workshop or Seminar
2. Certified Training
3. Credit Estimated Training
4. Other

/Put relevant code in 'Type' column/

3. If yes, who organized the training?
/Please write/
.a Don't know
.b Refused to answer

4. If yes, who sponsored the training?
1. Government
2. Ministry of Education
3. MCA-Mongolia
4. Other donor organization
5. Other
.a Don't know
.b Refused to answer
/Mark relevant codes in

	Training Subject Area	1. Attendance		2.Type	3. Organizer	4. Sponsor
		Yes	No			
1	Effective management of VET reform: Government policy and legal reforms	1	2			
2	Effective organizational management of VET providers/colleges	1	2			
3	Effective financial reform of VET sector and colleges	1	2			
4	VET campus management and performance	1	2			
5	Development of quality control and assurance systems	1	2			
6	Monitoring and Evaluation, computer software use for VET practitioners	1	2			
7	Survey methodologies for VET practitioners	1	2			
8	Competency-based training and competency-based assessment	1	2			

	'Sponsor' column/	9	Other 1*(specify)*	1	2			
		10	Other 2*(specify)*	1	2			
		11	Other 3*(specify)*	1	2			

7.2.	Has the representation of school management participated in the trip to study experiences, organized within the Project?	1. Yes 2. No→ *Shift to question no. 7.5* .a Don't know→*Shift to question no. 7.5* .b Refused to answer→*Shift to question no. 7.5*
7.3.	What do you think how was the international study tours?	1. Excellent 2. Good 3. Average 4. Bad 5. Worst .a Don't know

7.4. What kind of activities did your school do to disseminate and reflect the new experience and new idea gathered from study tour?
(ask by each line)

№	**training types**	Yes	No	Don't know	Refused to answer
1	Organize training for teachers and staffs	1	2	.a	.b
2	Make an alteration to school internal order	1	2	.a	.b
3	Make changes curriculum content	1	2	.a	.b
4	Activities for improvement of school environment	1	2	.a	.b
5	Activities for improving the environment of the teachers study	1	2	.a	.b
6	Activities for improving the environment of the students' self study	1	2	.a	.b
7	Other *(specify)*.....	1	2	.a	.b

7.5.	Has there been any change in the management system between the academic year 2011-2012 and 2012-2013?	1. Yes 2. No→ *Shift to next Section.* .a Don't know→ *Shift to next Section.* .b Refused to answer→ *Shift to next Section.*

7.6. What was the reason of changing the management system?
(ask by each line)
/Considering result of the sequential measures to impove legal framework of the vocational education and training sector implemented within the project of the MCA-Mongolia /

№		Yes	No	Don't know	Refused to answer
1	In accordance with requirements of law on the Vocational education and training and regulations	1	2	.a	.b
2	Changed to better align with market demands	1	2	.a	.b
3	School's categorization was modified	1	2	.a	.b
4	In order to improve the management level activities	1	2	.a	.b
5	Other *(specify)*.....	1	2	.a	.b

VIII. ADOPTION OF COMPETENCY BASED TRAINING (CBT) CURRICULUM

8.1.	Have you developed and implemented a curriculum/plan to improve the knowledge and skills of teachers in relation to transfer to the CBT structure?	1. Yes 2. No→*Shift to question no. 8.3* .a Don't know→*Shift to question no. 8.3* .b Refused to answer→*Shift to question no. 8.3*
8.2.	What kind of curriculum/activities have you organized? *(ask by each line)*	

№		Yes	No	Don't know
1	To organize domestic trainings to improve teaching methodologies	1	2	.a
2	To invite the professionals and organize trainings and seminars	1	2	.a
3	To exchange experiences	1	2	.a
4	To involve to the trainings and practical trainings to increase the skills to work on the latest equipment	1	2	.a
5	To increase the skills to work in computer and internet space	1	2	.a
6	To use multimedia training materials in the trainings	1	2	.a
7	To organize trips to study the experiences of the similar foreign and domestic training organizations	1	2	.a
8	Other *(specify)*.....	1	2	.a

1.

8.3.	Has your school piloted the CBT curriculum within the VET project?	1. Yes 2. No→*Shift to question no. 8.9* .a Don't know→*Shift to question no. 8.9* .b Refused to answer→*Shift to question no. 8.9*
8.4.	Do you think it is possible to use the CBT curriculum developed under the VET project in the training?	1. Yes, completely possible 2. Yes, but needs re-improvement 3. No, needs changes .a Don't know .b Refused to answer
8.5.	Did teachers of your school participate in the trainings for the implementation of the CBT curriculum within the VET project?	1. Yes 2. No→*Shift to question no. 8.7* .a Don't know→*Shift to question no. 8.7* .b Refused to answer→*Shift to question no. 8.7*
8.6.	In your opinion how the teachers' competences have increased?	1. Excellent 2. Good 3. Average 4. Bad 5. Worst .a Don't know .b Refused to answer
8.7.	In your opinion what should be addressed more in order to improve the quality of trainings in the future? *(ask by each line)*	

№		Yes	No	Don't know
1	To improve the skills to work with equipment	1	2	.a
2	To improve curriculum development and teaching methodology according to the	1	2	.a

			latest training content and curriculum			
		3	To increase the skills to develop multimedia materials, work on computer and Internet	1	2	.a
		4	To improve the level of foreign language knowledge	1	2	.a
		5	Other *(specify)*.....	1	2	.a
8.8.	Is the CBT curriculum developed under the VET project used as the main curriculum at your school?	1. Yes 2. No .a Don't know .b Refused to answer				
8.9.	Did your teachers participate in Technical English training, organized within the project to improve teachers' knowledge?	1. Yes 2. No→*Shift to question no. 8.13* .a Don't know→*Shift to question no. 8.13* .b Refused to answer→*Shift to question no. 8.13*				
8.10.	In your opinion how the language level of the teachers has increased?	1. Very good 2. Good 3. Average 4. Bad 5. Very bad .a Don't know .b Refused to answer				
8.11.	Do the teachers particpated to the training support to other professional teachers for searching new information and developing training materials?	1. Yes 2. No→*Shift to question no. 8.13* .a Don't know→*Shift to question no. 8.13* .b Refused to answer→*Shift to question no. 8.13*				
8.12.	If yes, how many hours in a week do they work with teachers?	[ ][ ] hour .a Don't know .b Refused to answer				
8.13.	Did your teachers participate in the training for teachers to teach multimedia lesson development and methodology, organized from MCA-Mongolia?	1. Yes 2. No .a Don't know .b Refused to answer				
8.14.	How does your school support teachers in using multimedia training materials and developing curriculums?	1. Very good 2. Good 3. Average 4. Bad 5. Very bad .a Don't know .b Refused to answer				
8.15.	How teachers are provided with the possibilities to teach lessons using the multimedia materials?	1. Very good 2. Good 3. Average 4. Bad 5. Very bad .a Don't know .b Refused to answer				
8.16.	Does your school organize trainings jointly with professional organizations in order to improve the skills of teachers to work on the latest equipment?	1. Yes→*Shift to question no. 8.18* 2. No .a Don't know→*Shift to question no. 8.18* .b Refused to answer→*Shift to question no. 8.18*				

8.17.	If no, are there any programs/plans to be implemented?	1. Yes 2. No .a Don't know .b Refused to answer
8.18.	Is there a policy to prepare and practice new teachers out of the current teachers?	1. Yes 2. No .a Don't know .b Refused to answer
8.19.	What kind of measures is taken to provide the conditions of settle working for the teachers, involved in various trainings and improved their professions? *(ask by each line)*	

№		Yes	No	Don't know	Refused to answer
1	To make contract with special conditions	1	2	.a	.b
2	Salary increment	1	2	.a	.b
3	Giving incentives	1	2	.a	.b
4	Not taken any measure	1	2	.a	.b
5	Other *(specify)*.....	1	2	.a	.b

IX. POLICY ACTIVITIES TO SUPPORT VOCATIONAL EDUCATION TRAINING ORGANIZATIONS

9.1.	How effective is the law on Vocational Education and Training, which was adopted in 2009?	1. Very effective 2. Effective 3. Little effective 4. No visible effect 5. Not effective at all .a Don't know .b Refused to answer
9.2.	The law on VET has effected/influenced the field of vocational education and organizations of the VET?	1. Yes 2. No .a Don't know .b Refused to answer
9.3.	How would you assess implementation of the law?	1. Excellent 2. Good 3. Average 4. Bad 5. Worst .a Don't know .b Refused to answer
9.4.	Have you learned about the Regulation on Promotion Fund for TVET Sector?	1. Yes 2. No *Shift to question no. 9.6* .a Don't know *Shift to question no. 9.6* .b Refused to answer *Shift to question no. 9.6*
9.5.	How would you assess the implementation of the Regulation on Promotion Fund for TVET sector?	1. In reality this system is fully being implemented 2. Being implemented enough but should improve some part 3. Lack of the possibility of implementation 4. Not implemented .a Don't know .b Refused to answer
9.6.	Have you heard about the NCVET?	1. Yes 2. No→*Shift to question no. 9.8*

9.7.	How much do you know about the goals and works of the NCVET?	1. Full enough information 2. Good 3. Average 4. Bad 5. Worst
9.8.	Do you know about the regional methodological center?	1. Yes 2. No→*Shift to question no. 9.12*
9.9.	How do you assess activities of Regional methodological center?	1. Excellent 2. Good 3. Average 4. Bad 5. Worst .a Don't know .b Refused to answer
9.10.	How is your school work relationship with the regional methodological center?	1. Excellent 2. Good 3. Average 4. Bad 5. Worst .a Don't know .b Refused to answer
9.11.	Towards what types of activities have they worked together during academic year of 2012-2013? *(ask by each line)*	

№		Yes	No	Don't know
1	Update the training program	1	2	.a
2	Training for teachers	1	2	.a
3	Making and updating the textbooks and guide books for teachers	1	2	.a
4	Preparing and updating new textbooks	1	2	.a
5	Other *(specify)*.....	1	2	.a

1. Answered
2. Never worked together or co-operated *Shift to question no. 9.12*

.b Refused to answer *Shift to question no. 9.12*

9.12.	Did your school representative participate in regional discussion of supporting the Public Private Partnerships, hold in 2009?	1. Yes 2. No→*Shift to next Section* .a Don't know→*Shift to next Section* .b Refused to answer→*Shift to next Section*
9.13.	The result of discussion of supporting the Public Private Partnerships has influenced the co-operation of your school and (private and public) units?	1. Yes, it influenced well 2. Yes, somehow 3. No couldn't influence well 4. Not at all .a Don't know .b Refused to answer

X. Collaboration with public and private sector

10.1.	Does the school collaborate with any private sector employers?	1. Yes 2. No→ *Shift to question no. 10.3* .a Don't know→ *Shift to question no. 10.3* .b Refused to answer→ *Shift to question no. 10.3*
10.2.	On what types of activities does your school collaborate with these businesses?	

#	Type of collaboration	Yes	No	Don't know	Refused to answer
1	On-the-job training	1	2	.a	.b
2	Developing a training curriculum	1	2	.a	.b
3	Competitive grants program	1	2	.a	.b

4	Providing graduates with employment	1	2	.a	.b
5	Setting practice sessions	1	2	.a	.b
6	Providing equipment sets assistance	1	2	.a	.b
7	Activity of assess the student skills	1	2	.a	.b

10.3.	Does your school facilitate internships with partner companies?	1. Yes 2. No→*Shift to question no. 10.6* .a Don't know→*Shift to question no. 10.6* .b Refused to answer→*Shift to question no. 10.6*
10.4.	Do students receive monetary compensation for their industrial practice?	1. Yes, all students receive compensation when they do industrial practice 2. Yes, there are cases to do industrial practice without compensation 3. No →*Shift to question no. 10.6* .a Don't know→*Shift to question no. 10.6* .b Refused to answer→*Shift to question no. 10.6*
10.5.	If Yes, does your school facilitate the signing of the contract of payment during the industrial practice?	1. Yes 2. No .a Don't know .b Refused to answer
10.6.	According to getting the CBT system, to increase the involvement and responsibility of the private and public units, were the activities organized to advertise to those companies?	1. Yes 2. No→*Shift to next Section.* .a Don't know→*Shift to next Section.* .b Refused to answer→*Shift to next Section.*

10.7. 1. If yes, which of the following works are being implemented?
2. If yes, how would you assess the result?
/Ask by each line/

№	Activities	1.Whether organized or not			2.Assessment				
		Yes	No	Don't know	Excellent	Good	Average	Bad	Worst
1	Open days	1	2	.a	1	2	3	4	5
2	Conference meeting	1	2	.a	1	2	3	4	5
3	Advertisement	1	2	.a	1	2	3	4	5
4	Work with employers federation	1	2	.a	1	2	3	4	5
5	Organize meeting with head of the recruiting companies	1	2	.a	1	2	3	4	5
6	Other (specify).....	1	2	.a	1	2	3	4	5

XI. Assistance from MCA-Mongolia and other donor organization

11.1.	Is your school involving to the activities of TVET project of the MCA-Mongolia	1. Yes 2. No→*Shift to question no. 11.3* .a Don't know→*Shift to question no. 11.3* .b Refused to answer →*Shift to question no. 11.3*
11.2.	If yes, what activities is your school involving? *(ask by each line)*	

№		Yes	No	Don't know
1	Repair old school building	1	2	.a
2	Build new school building	1	2	.a
3	Repair practical sites	1	2	.a
4	Build new practical	1	2	.a

		sites			
5	Update training curriculum	1	2	.a
6	Renovate equipment	1	2	.a
7	Update textbooks	1	2	.a
8	Renovate library	1	2	.a
9	Enroll teachers in trainings	1	2	.a
10	Other (Specify)_____ _____ _____	1	2	.a

11.3.	Did you receive equipment of the mining, road and building construction, agriculture sectors in framework of Humanitarian Assistance of the US Defense Department?	1. Yes 2. No→ *Shift to 11,5* 3. .a Don't know→ *Shift to 11,5* 4. .b Refused to answer → *Shift to 11,5*
11.4.	How often equipments are used in training?	1. Always 2. Often 3. Sometimes 4. Rarely 5. Never

Competitive Grants Program

11.5.	Did your school participate to Competitive Grants program of Millennium Challenge Account – Mongolia?	1. Yes 2. No→*Shift to 11,20* .a Don't know→*Shift to 11.20* .b Refused to answer →*Shift to 11.20*
11.6.	If yes, for which program and which round did your school send proposal?	1. Answered .a Don't know → *Shift to question no. 11.8*
11.7.	If yes, for which program and which round did your school send proposal? (please put "1" in the related cell)	

Type/ round	Round 1	Round 2
Employers and training institutions Cooperation(ETIC)		
Incubation and dissemination of best Practices (IDBP)		

11.8.	Who were your private partners for the Competitive Grant Program?	

No.	Table
1	
2	
3	
4	

11.9.	What was the value of the grant? (in thousand USD)	[ ][ ][ ][ ][ ][ ] Thousand USD
11.10.	What was the grant used for? List the corresponding trades for each of the items.	

No.	What was the grant used for?	Trades covered

11.11.	How about the working group in Development of the project? */Ask by each line/*	

Partner	Whether participated or not		
	Yes	No	Don't know
1.Director	1	2	.a
2.Head of Training department and managers	1	2	.a
3.Training Managers	1	2	.a
4.Human Resource Specialists	1	2	.a
5.Teachers	1	2	.a
6.Representative of private unit	1	2	.a

		7.Specialist of province and district department of education and culture	1	2	.a
		8.Other (Specify).....	1	2	.a

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11.12.	Are you sure that the selection process of grant program was taken place fairly?	1. 100% 2. 90-99% 3. 80-89% 4. 70-79% 5. 60-69% 6. Below 59% .a Don't know .b Refused to answer
11.13.	Get selected for grant?	1. Yes 2. No→*Shift to 11.20* .a Don't know→*Shift to 11.20* .b Refused to answer →*Shift to 11.20*
11.14.	The project took part in grant program is being implemented on school?	1. Yes 2. No →*Shift to 11.20* .a Don't know →*Shift to 11.20* .b Refused to answer →*Shift to 11.20*
11.15.	What is implementation percentage of selected project for grant?	1. 100% 2. 90-99% 3. 80-89% 4. 70-79% 5. 60-69% 6. Below 59% .a Don't know .b Refused to answer
11.16.	*/ Employers and training institutions cooperation/* Since the implementation has taken place with how many organization cooperation have been started?	1. Number [ ][ ] 2. The project was not ETIC .a Don't know .b Refused to answer
11.17.	Have you developed CBT curriculum in framework of this project?	1. Yes 2. No→*Shift to 11.20* .a Don't know→*Shift to 11.20* .b Refused to answer →*Shift to 11.20*
11.18.	If yes, how many CBT curriculums were developed?	1. Number [ ][ ] .a Don't know →*Shift to 11.20* .b Refused to answer →*Shift to 11.20*
11.19.	Are those CBT curriculums being used in training?	1. Yes 2. No .a Don't know .b Refused to answer
11.20.	Has your school received grants from sources other than MCA?	1. Yes 2. No → Shift to next section .a Don't know → Shift to next section .b Refused to answer → Shift to next section
11.21.	If yes, how many grants (other than MCA's grant) has your school received?	[ ][ ] (insert number)
11.22.	If yes, fill in the following information: 1. Name of organization	

No.	1.Name of	2.What the grant	3. Trades covered by the	3.Name of Private	4.Total Value of

	giving grant 2. What the grant was used for 3. The trades the grant proposal covered 4. Name of private partners 5. Total value of grant (in thousand MNT)		Organization giving grant	was used for	grant	Partners	grant (in thousand MNT)	
		1						
		2						
		3						
		4						
		5						
		6						
		7						

XII. Access to labor market information

		#	Type of collaboration	Yes	No	Don't know	Refused to answer
12.1.	What sources of information on labor market demands does your school rely on? */Ask by each line/*	1	Local Councils	1	2	.a	.b
		2	AVET former)	1	2	.a	.b
		3	NSO	1	2	.a	.b
		4	Labor and Social Welfare Agency (former)	1	2	.a	.b
		5	Labor Exchange Central Office (LECO)			.a	.b
		6	Local Enterprises	1	2	.a	.b
		7	Research done by the school	1	2	.a	.b
		8	Internet	1	2	.a	.b
		9	Other (Specify): _____	1	2	.a	.b

12.2.	Based on the labor market information obtained what kinds of activities were implemented? *(multiple answers)*	1. Preparing the training program on demanding new occupations and enrolling 2. Increasing the capacity of rising demand of the occupations 3. Other *(Specify)*..... .a Don't know .b Refused to answer
12.3.	Do have information about web site of the labor market information system developed in framework of TVET project of MCA-Mongolia? *www.labornet.mn*	1. Yes 2. No→ Shift to next section 3. .a Don't know→ Shift to next section 4. .b Refused to answer → Shift to next section
12.4.	Have you ever visited to the website?	1. Yes 2. No→ Shift to next section
12.5.	Do you often visit this website?	1. Always 2. Often 3. Sometimes 4. Rare 5. Not yet
12.6.	Has your school do any activities to introduce about labor market information system for teachers and students?	1. Yes 2. No .a Don't know

		.b Refused to answer
12.7.	Has the school created the database of the graduating students in the information system/networking to provide job opportunities for the graduates	1. Yes 2. No .a Don't know .b Refused to answer
12.8.	Was ever offered to work together from or was an Offer sent to any private organizations through this information system/networking?	1. Yes 2. No .a Don't know .b Refused to answer
12.9.	Based on the database, Is the school acting as an intermediary according to the vacancy notices of the companies and applicants requests for jobs?	1. Yes 2. No→ Shift to next section 3. .a Don't know→ Shift to next section 4. .b Refused to answer → Shift to next section
12.10.	Around how many graduates were provided jobs?	1. Number ☐☐☐ .a Don't know .b Refused to answer

XIII. INSTRUCTIONAL MATERIAL

13.1.	According to VET project of MCA-Mongolia, has your school received any donation of books from the Asia Foundation of the US?	1. Yes 2. No →*Shift to question no. 13.3* .a Don't know→*Shift to question no. 13.3* .b Refused to answer →*Shift to question no. 13.3*
13.2.	How often are the books used for teachers and students?	1. Always 2. Often 3. Sometimes 4. Rare 5. Not yet .a Don't know .b Refused to answer
13.3.	According to VET project of MCA-Mongolia, Has your school received any textbooks?	1. Yes 2. No→*Shift to question no. 13.5* .a Don't know→*Shift to question no. 13.5* .b Refused to answer →*Shift to question no. 13.5*
13.4.	How often are the textbooks used for teachers and students?	1. Always 2. Often 3. Sometimes 4. Rare 5. Not yet .a Don't know .b Refused to answer
13.5.	Do you know NLRC's website? www.mazut.mn	1. Yes 2. No→*Finish* .a Don't know→*Finish* .b Refused to answer →*Finish*
13.6.	How often do you visit NLRC's website?	1. Always 2. Often 3. Sometimes 4. Rare 5. Not yet→*Finish* .a Don't know→*Finish* .b Refused to answer →*Finish*
13.7.	Can you get information that can be used for improvement of teachers' teaching skills and other necessary information from this web site?	1. Yes 2. No

Thank you for participating